

**LETTER OF UNDERSTANDING**  
BETWEEN  
University of Ottawa (the “**Employer**”)  
And  
Association of Professors of the University of Ottawa (“**APUO**”)  
Regarding  
COVID-19 Student Evaluations

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WHEREAS, in response to the evolving circumstances regarding the spread of the Coronavirus COVID-19 in Canada and internationally, to the issuance of statements, declarations of emergency, directives and orders by public health and government officials in connection with containing the spread of COVID-19 and protecting the public, and in the interest of the health and safety of the University community while ensuring, to the extent possible, the continuity of academic activities, the Employer cancelled in-person instruction from March 16, 2020, with all courses to be delivered via distance learning until the remainder of the 2020 Winter term and for the 2020 Spring/Summer term and requires all employees to work remotely unless their physical presence is required by the Employer (referred to as the “**exceptional circumstances**”);

AND WHEREAS the exceptional circumstances will remain for period until public health officials advise the public that normal business operations can return and as the Employer decides to return to its in-person teaching and evaluation (referred to as the “**exceptional period**”);

AND WHEREAS Article 24.3 of the Collective Agreement provides for the evaluation of courses and teaching by means of student responses to questionnaires (referred to as the “**student evaluations**”)

NOW THEREFORE, the parties agree as follows:

1. Due to the exceptional circumstances and the exceptional period, the parties agree that, for the 2020 Winter and the 2020 Spring/Summer terms, the Employer will not produce an A-report (as referred to in Article 24.3.2. 1 (a) of the Collective Agreement) but shall provide to Members only a report containing the results of the student responses to all of the questions in the questionnaire and the student comments (known as the “P-report”).
2. This Letter of Understanding is effective on the date of signature by both parties and shall end on the date following the end of the 2020 Spring/Summer term.
3. Both parties reserve all of their rights under the Collective Agreement.
4. This Letter of Understanding is without prejudice and precedent to both parties.

Agreed to on the 2 day of April, 2020.



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Dimitri Karmis  
President, APUO



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Jules Carrière  
Vice-Provost, Faculty Relations, University of Ottawa

